



The Heart of Illinois HR Council (HIHRC), Chapter #326 of the Society for Human Resource Management (SHRM) provides, on an annual basis, two (2) scholarships of \$250 each, to support the continued development of HR leaders pursuing a professional certification.

There are two (2) application deadlines:

1st SHRM Testing Window (May – June) - Deadline is January 31

2nd SHRM Testing Window (December – January) – Deadline is August 31

ELIGIBILITY - All applicants must be a member of the HIHRC pursuing a SHRM professional certification of SHRM-CP or SHRM-SCP. You may only win this scholarship once per certification sought.

SELECTION REQUIREMENTS: The recipient will be selected on the basis of work, education and/or volunteer experience and their commitment to a career in Human Resources.

INSTRUCTIONS: - Applicants must complete the HR Professional Application and attach two (2) essay responses, a resume and certification plan outline.

REQUIREMENTS: -

Essay – Please write a response of no more than 1,000 words to the following statements:

- 1) State your contribution to the HR profession to date
- 2) Explain how obtaining your professional certification will impact your future in HR

Resume – Please provide a current resume

Certification Plan Outline – Please provide a brief one (1) page outline regarding the course of action and related costs to complete your certification (materials, exam fee, travel, class, etc.)

AGREEMENT: - Applicant must agree that if selected, he/she will write a newsletter article or talk at a future meeting about his/her study plan and certification process in an effort to encourage others to seek professional certification.

The HIHRC Board of Directors is pleased to provide this scholarship application for \$250 towards your certification. We urge you to follow the instructions carefully. Your application and supporting documentation must be received by the deadline indicated for the appropriate testing window – January 31 or August 31.

The Board of Directors will review scholarship and vote on scholarship applications at the next scheduled board meeting after the deadline. Awardees will be announced at the next scheduled HR Council meeting.

Return this signed application along with the essay responses, resume and certification plan by the deadline above to:

Heart of Illinois HR Council – C/O Professional Scholarship Program, P.O. Box 327, Peoria, IL 61651 or scan all of your documents to: hihrc.info@gmail.com



HEART OF ILLINOIS HR COUNCIL CHAPTER #326 PROFESSIONAL CERTIFICATION SCHOLARSHIP APPLICATION

Applicant Name: _____

Address: _____

City: _____ State _____ Zip Code _____

Organization _____

Business Address: _____

City: _____ State _____ Zip Code _____

Home/Cell Phone: _____ Business Phone: _____

Email: _____

Preferred Method of Contact: _____

CERTIFICATION:

In submitting this application, I certify that the information is complete and accurate to the best of my knowledge. If requested, I agree to give proof of any and all information I have provided. Falsification of information may result in termination of the scholarship awarded which many include an obligation to repay all the funds which may have been dispersed. I understand the HIHRC Board of Directors will review my application and information and agree that once submitted, the application becomes property of the SHRM Chapter #326 Board of Directors.

I further agree, if I am selected, to share with chapter members my study plan and/or certification process to encourage others to see professional certification.

Signature: _____ Date: _____

Date Received by Board Member: _____ Board Member Signature: _____